



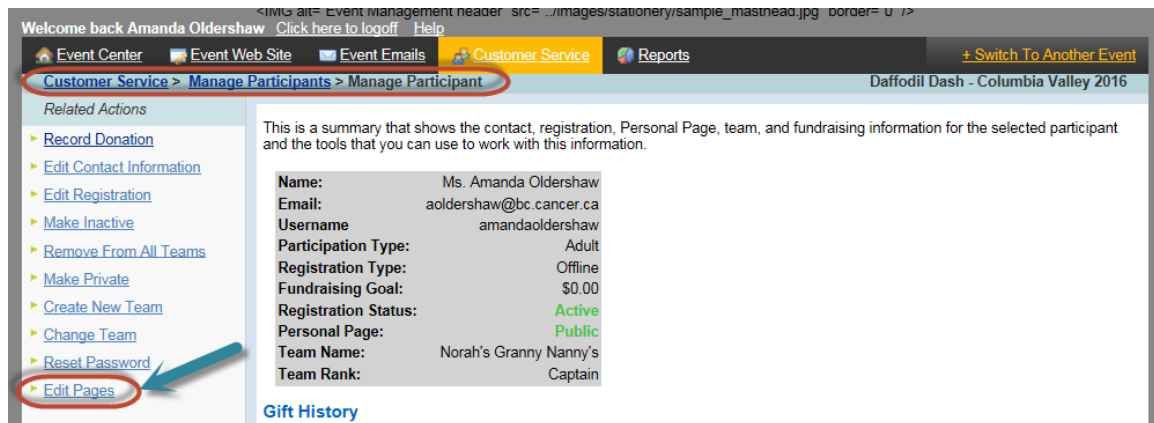
**Edit Team Fundraising Page**

Only the Team Captain or the Co-Captain have permissions to edit the Team Fundraising Page.

As a best practice always encourage the Team Captain to log into the Participant Centre to edit the Team pages themselves. If they require assistance, walk them through using the Participant Centre.

Login to the EMC and select the event you would like to manage.

- Click on the **Customer Service** tab.
- Click **Manage Participant**, under the Related Actions menu.
- **Scroll** or **Search** for the Team Captains Name
- Click **Manage Participant**.
- Click **Edit Pages**, under the Related Actions menu.
- Select **Edit Team Page**.
- Make required edits/changes
- Click **Save**



Areas available to edit are:

- Team Description (text only - no html)
- Team Photo





Welcome back Amanda Oldershaw [Click here to logoff](#) [Help](#)

[Event Center](#) [Event Web Site](#) [Event Emails](#) [Customer Service](#) [Reports](#) [+ Switch To Another Event](#)

[Customer Service](#) > [Manage Participants](#) > [Manage Participant](#) > [Edit Team Page](#) Daffodil Dash - Columbia Valley 2016

- 1. [Edit Personal Page](#)
- 2. [Edit Team Page](#)

**Team description** [Help](#)


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We are participating in [[C1:event\_title]] to support the mission of the Canadian Cancer Society.

The money raised from this event helps fund leading-edge cancer research that is improving cancer treatments, preventing cancer and saving lives; provide reliable and up-to-date information on cancer, risk reduction and treatment; offer vital community-based support services for people living with cancer and their families; and advocate for healthy public policies.

Path: \_\_\_\_\_

**Team photo** [Help](#)



**If you don't like this image, you can...**

**or select a different image to upload.**  
Enter the name of the file on your computer or use the Browse button to select the file. Images must be .gif, .jpg, or .png files. Files with a .jpg or .png type will be automatically resized to fit in a 300 x 400 pixel space. The maximum acceptable file size is 4 Mb.

