



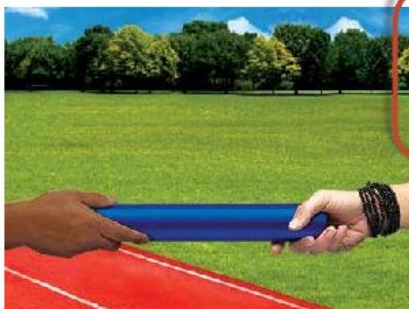
Updating Event Details on Participant/Team Pages - RFL Only

Login to the EMC and select the event you would like to manage.

- Click on the Event Centre tab.
Click Edit Event Properties, under the Related Actions menu.
On 1. Identify Event Properties.
Update the Event Information as required.
Click Save or Finish.

Screenshot of the 'Edit Event Properties' form for 'Relay For Life 2016 in Coquitlam'. The form includes fields for Event Name, Schedule, Date & Time, Location, State, City, and Map Link. A red box highlights the '1. Identify Event Properties' section. A red text box on the right states: 'This Event information shows on the Individual Participant pages and the Team pages. Please complete as much information as possible, including a link to google maps.'

Support Team Salama on the road to Relay



Event Details: June 4, 2016, 10 am to 10 pm, Percy Perry Stadium, Coquitlam, BC. More info

